

Kendra Callahan

7402 County Road Q, Tulia, TX 79088
575-512-6085 | Kendra.callahan@ag.tamu.edu

EDUCATION

Texas Tech University, Lubbock, TX

August 2018

Bachelors of Science in Nutrition - Health & Wellness

GPA: 4.0

Study Abroad: World Religions, Sevilla, Spain

Certifications:

Youth Mental Health First Aid (2019); Food Protection Manager Certification (2017)

WORK EXPERIENCE

Texas A&M AgriLife Extension – Swisher County, Tulia, TX

April 2019 – Current

Assistant County Extension Agent, FCH

- Prepare, implement, and evaluate programs based on identified needs within Swisher County.
- Assist County Extension Agents with office management procedures, program planning, program implementation, and 4-H responsibilities

Brickstone Villas Apartments, Lubbock, TX

Sept 2017 – April 2019

Leasing Consultant

- Showed and leased apartments to incoming residents
- Prepared, reviewed, and organized lease paperwork

Texas Tech University Housing, Lubbock, TX

Jun 2017 - Aug 2017

Residence Life Student Assistant

- Reviewed budget paperwork, expunged employee and/or student records in compliance to court requests, organized employee folders, and assisted in recruitment event preparation

Dave's Grocery, Fort Sumner, NM

Dec 2012 - Jan 2017

Summer Bookkeeper/Cashier/Meat Market Assistant

- Kept financial records, balanced monthly books, operated cash registers, performed product inventory, and assisted with stock upkeep

LEADERSHIP & SERVICE

Texas Tech University

- **Nutrition Education:** Taught basic nutrition concepts to elementary students in Y Care
- **Undergraduate Teaching Assistant:** Human Anatomy and Physiology lab
- **Raider Special Olympics TX Volunteer:** Fundraised for Children's Miracle Network

First Baptist Church

- **Missions:** repainted a church, led crafts for a Vacation Bible School in Mission, TX (2016); worked with a team to rebuild after tornadoes (2017)
- **Kids Hope**, 2016: mentored an elementary girl every Friday at a Lubbock school
- **Student Leader**, 2016: started college women's weekly gathering; led co-ed bible study
- **Lubbock Dream Center**, 2016: prepared bags of food and delivered to families in need during the Thanksgiving season